

Job Specification: Head of Monitoring, Evaluation and Learning

Purpose	To lead and expand this growing service area, managing a dynamic team and providing thought leadership and technical consultancy
Contract	Full-time/ permanent
Location	London or other IPE Global offices with frequent travel
Remuneration	Competitive
Reports	Lydia Richardson, Director
Start Date	Immediate

IPE Triple Line

For more than 15 years we have worked, as a value driven organisation, with clients to create conditions that stimulate equitable development and sustainable economic growth in developing countries.

We work globally with project teams providing expert technical advice, facilitating new partnerships, conducting due diligence, providing guidance and project management to help change, shape and develop societies and economies for the better.

IPE Triple Line has a new opening for a motivated and inspiring individual to head our monitoring, evaluation and learning (MEL) practice, working across all of IPE Triple Line's sectors: Governance, Environment and Climate Change, Forest Governance, Social and Economic Empowerment and Private Sector Development.

You will be responsible for strengthening IPE Triple Line's strong track record in this area. You will bring your existing knowledge and network to develop and strengthen expertise and work in MEL together with sector and practice heads. You will be a core part of our growing team of committed international development specialists.

Main responsibilities

Responsible for managing and growing our MEL portfolio within IPE Triple Line and the wider IPE Global group. You will bring innovation to existing ways of working in MEL and consolidate existing and new ideas. Your role will include the sharing of learning internally and externally through speaking at events, conferences and internal workshops.

Your work will be in three key areas:

1. Thought leadership and technical consultancy
 - Strengthen internal capacity of staff and innovative thinking in new areas of MEL. Work with existing staff in London and other IPE Global offices to build critical thinking and knowledge of MEL concepts.
 - Knowledge management. Ensure that existing and new MEL methods are understood and shared within IPE Triple Line and globally.
 - Technical consultancy and project management.
2. Business development
 - Assess business opportunities.

- Identification of new opportunities and early intelligence on upcoming opportunities, including networking with partners and meeting new clients and sub-contractors.
 - Guide proposal preparation supporting the business development team including planning, writing of methodologies.
3. Management of MEL team
- Recruitment and mentoring of new staff in line with growing need.
 - Management of MEL team, including performance management and appraisal.

Person specification

Essential	Desirable
A postgraduate degree (masters) in a relevant discipline	Research background in quantitative or statistical aspects of monitoring and evaluation
Established track record in MEL in international development demonstrating thought leadership	Publications, blogs, track record in speaking at events on MEL
15+ years' experience in international development	Project / programme management experience in a consultancy, research organisation and/or international donor environment. Specific experience in one or more of the following areas: governance, environment and climate change, grant fund management, gender and inclusion, health, education, urban development, infrastructure, water and sanitation
Experience working in developing countries	Experience living and working in fragile and conflict affected states
Business development experience	Proven track-record in managing winning proposals
Must be confident, organised, accurate and calm under pressure with the ability to meet strict deadlines	
Wide range of contacts in international development especially in monitoring and evaluation	Member of professional associations and/or communities of practice relevant to monitoring, evaluation and learning
Excellent spoken and written English	
Use of MS Office	Statistical packages and other relevant software such as SPSS and NVivo Experience in designing web based systems and dashboards for monitoring and evaluation
Eligible to live and work in country of post	

How to apply

Please send a CV and cover letter stating why you are suitable for the job (max two pages) to 3L@tripleline.com (this is open until filled)