

Job Specification: Principal Consultant - Monitoring, Evaluation and Learning

Purpose	To provide senior-level technical expertise in this growing service area for delivery of work, business development and building internal MEL capacity
Contract	Full-time/ permanent
Location	London, UK - with frequent international travel
Remuneration	Competitive
Reports	Clarissa Poulson, Head of MEL
Start Date	Immediate

IPE Triple Line

For more than 18 years we have worked as a value driven organisation with clients to create conditions that stimulate equitable development and sustainable economic growth in developing countries.

We work globally with project teams providing expert technical advice, facilitating new partnerships, conducting due diligence, providing guidance and managing projects to help change, shape and develop societies and economies for the better. Our work in monitoring, evaluation and learning (MEL) supports clients to deliver stronger impact and evidence-informed decision-making and works across and with all of IPE Triple Line's sectors: Governance, Forestry, Environment and Climate Change, Social and Economic Empowerment, Private Sector Development and Urban and beyond (e.g. education, health, humanitarian, innovation).

We work with a wide range of high profile clients - Governments and bilateral agencies, international agencies, programmes and foundations; companies and civil society organisations - and have active partnerships with research organisations and universities. IPE Triple Line is part of the IPE Global Group which is headquartered in India and has offices in Nairobi, Addis Ababa and Dhaka. (See www.tripleline.com).

IPE Triple Line has a new opening for a motivated and inspiring individual to further strengthen and develop our MEL practice.

Main responsibilities

You will develop IPE Triple Line's already strong track record in this area through applying in-depth technical expertise in methods and approaches to evaluation (primarily) and to monitoring and learning. You will be a senior member of our growing team of committed international development specialists, delivering or leading contracts for MEL services including large-scale and complex evaluations. You will bring innovation to existing ways of working in MEL and consolidate existing and new ideas. You will use your knowledge and networks and promote and share learning to build internal capacity and foster collaborative working, generate business opportunities and promote IPE Triple Line externally.

Your work will be in three key areas:

1. Technical consultancy

- Deliver methodologically rigorous MEL technical consultancy as team leader / team member for a range of clients and development programmes.
- Bring innovative thinking and approaches to MEL.
- Project / contract manage MEL assignments.

2. Business Development

- Provide key technical inputs to proposal preparation including scoping, planning and writing methodologies, working closely with the business development team and occasionally leading bids.

- Seek out and support identification of new opportunities and early intelligence on upcoming opportunities, including networking with partners, meeting new clients and sub-contractors and promoting IPE Triple Line externally.
- Assess business opportunities.

3. Building internal MEL capacity

- Work with colleagues in London and other IPE Global offices to build capacity and deepen technical expertise in MEL across sectors through for example knowledge management, organisational learning, skills transfer, coaching and mentoring.
- Ensure that existing and new MEL methods are understood and shared within IPE Triple Line and globally.

Person specification

Essential	Desirable
A postgraduate degree (masters) in a relevant discipline	Publications which could include evaluations, peer-reviewed articles, blogs and media pieces.
Established track record in MEL in international development in a consultancy/ research organisation / donor / NGO including demonstrated, applied knowledge of evaluation design and delivery, evaluation frameworks, approaches and methodologies, and monitoring tools and systems;	Delivery of MEL services for a range of clients including donors and good understanding of their technical requirements (e.g. principles, approaches, guidelines, tools), working practices and motivations.
Depth of expertise in specific data collection and analysis methods for MEL and/or research, preferably qualitative.	Depth of expertise in both qualitative and quantitative methods
10+ years of experience in international development	Specific experience in governance, empowerment and accountability, social sector (e.g. health, education) or environment (including climate change)
Experience working in developing countries	Experience living and working in fragile and conflict affected states
Experience of developing and winning work in MEL, including identifying opportunities, developing methodological responses to terms of reference and providing technical and written inputs to bid preparation.	Proven track-record in winning business through networks and managing successful proposals.
Must be confident, organised, accurate and calm under pressure with the ability to deliver work on time and to budget.	Experience of successfully managing and working on multiple concurrent assignments.
Excellent interpersonal and management skills, including cross-culturally and as team leader, applied externally (with clients / partners) and internally (peers and team members)	Member of professional associations and/or communities of practice relevant to monitoring, evaluation and learning
Use of MS Office; facility in at least one analytical tool / software package, either quantitative or qualitative (e.g. SPSS, NVivo)	Experience in designing web based or other systems and dashboards for collection and visualisation of monitoring and evaluation data.
Excellent spoken and written English	Good spoken and written French
Eligible to live and work in the UK	

How to apply

Please send a CV and cover letter stating why you are suitable for the job (max two pages) to 3L@tripleline.com by the deadline of Friday 18th August 2017.